## DATOS GENERALES

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| **Curso académico** | |
| **Tipo de curso** | Experto Universitario |
| **Número de créditos** | 15,00 Créditos ECTS |
| **Matrícula** | 750 euros (importe precio público) General price |
| **Requisitos de acceso** | ILEX is designed for lawyers, linguists and translators who are not native speakers of English and are interested in the language of the law; it is also particularly valuable for Master¿s (and final-year) students, who meet admission requirements, in the areas of law, economy, translation and English studies. This postgraduate degree will also prove instrumental for those preparing for the English language tests in competitions launched by the Central State Administration, Regional Governments, Local Administrations, Autonomous Agencies, European Union, etc.<br>Target audience also includes legal scholars, candidates pursuing a career with an international institution, legal and economic translators, legal researchers, paralegals, ESP instructors, etc.<br>International students -who currently represent c. 40% of the total registration- are also welcome.<br><br>A good command of English is required at CEFR B2 level (upper intermediate) or above. In the absence of proof of language ability, applicants will be called for an interview and/or asked to take an online English language placement test. |
| **Modalidad** | On-line |
| **Lugar de impartición** | Virtual classroom |
| **Horario** | N/A (asynchronous modality) |

### Dirección

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| **Organizador** | Departament de Filologia Anglesa i Alemanya |
| **Dirección** | Miguel Martínez López<br>Catedrático/a de Universidad. Departament de Filologia Anglesa i Alemanya. Universitat de València |

### Plazos

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| **Preinscripción al curso** | Hasta 21/10/2024 |
| **Fecha inicio** | Noviembre 2024 |
| **Fecha fin** | Junio 2025 |

### Más información

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| **Teléfono** | 961 603 000 |
| **E-mail** | informacion@adeituv.es |

## PROGRAMA

### The Practice of the law and the language of company law

Unit 1: Introduction to legal systems and legal practice in the Anglo-Saxon world. Regulatory systems, jurisdictional bodies, areas of legal practice, inquisitorial vs. adversarial systems, etc. Writing of a summary of the content of a piece of legislation. Description of the structure and operation of an international law firm. Week 1

Unit 2: Commercial Law. Legal requirements for the formation and management of a company in the English-speaking world. Writing techniques for a letter of legal advice in English. English terminology of business management; use of auxiliary modal verbs in legal English. Week 2

Unit 3: The capitalization of a company. Shareholders and supervisory bodies. Writing techniques for summary of legislation in English. Paraphrase and oral expression of opinions. Expression of the comparison and contrast of information in English. `Placements¿ grammar verb + name. Week 3

Unit 4: Corporate changes. Mergers, spin-offs, winding-up, etc. Convening an AGM; meetings¿ agendas and minutes. Shareholder rights. How to explain in English the legal aspects of an acquisition and a merger of companies? Formulas for starting and closing letters, emails and reports. How to present orally a case of a merger of companies. Week 4.

* Weeks 5 & 6: Revision, final test and feedback.

### The language of contract law and employment law

Unit 1: Introduction to contract formation. Negotiation techniques. How to write an informative memorandum in English. How to use different contract models. How to emphasise in English. Expressions of negotiation. Week 7

Unit 2: Types of breach of contract; remedies; damages; English writing of follow-up correspondence with a client; interview techniques (review of the WASP strategy in lawyer- client interviews). Terminology of damages. Use of repetition as an English language resource. Week 8

Unit 3: Assignments and third-party rights. Interpretation of contractual clauses. Argumentation techniques and preparation of closing arguments in English. The suffixes `-¿or¿ and `-¿ee¿ and the structures `verb + -¿ ing¿. Oral and written persuasion techniques in English. Week 9

Unit 4: Labor Law in English-speaking countries. Types of discrimination. Types of dismissal. Liability risks. Writing emails with explanations about advantages and disadvantages, expressions of agreement and disagreement, etc. `-¿ing¿ participles. Week 10

* Weeks 11-12: Revision units 1-4, final test and feedback.

### The language of sale of goods, real property law and IP law

Unit 1: Fundamentals of sales legislation. Drafting of sales contract clauses in English. Terms and conditions of sale in English. Retention of title. How to make an oral presentation in English: structure and transitions. Writing and presenting a case brief. Week 13.

Unit 2: Real estate property law in the United Kingdom and the USA. Lease and rental agreements. Home sale contracts. Easements. Terminology on parties and documents. Oral presentation techniques. A reference email. Week 14

Unit 3: Intellectual property law. Legislation on trademarks and patents. Training junior lawyers. Paraphrasing techniques in English and useful structures for debates in English. Speech markers and opening formulas in English. Week 15

* Weeks 16 and 17: Revision, final test and feedback.

### The language of negotiable instruments, secure transactions and debtor-creditor

Unit 1: Negotiable instruments. Promissory notes. Bills of exchange. Regulations on electronic negotiable instruments (negotiation, endorsement, etc.) Expression of opinion and legal advice in English. How to suggest and recommend a legal option to a client. Week 18.

Unit 2: Legislation governing secured transactions in the United Kingdom and the USA. Warranty agreements: review of applicable legislation. Writing corporate emails (style codes) in English: Request and offer of information. How to write a polite refusal. Adverb - verb placements; English formulation of comparison and contrast. Week 19.

Unit 3: Creditors and debtors: remedies in case of default and insolvency. Job opportunities in the field of insolvency. Terminology on embargo types. Cover letters, thank you notes and job interviews. Week 20
* Weeks 21 & 22: Revision, final test and feedback. TOLES practice test.

### The language of competition law and international commercial law

Unit 1: Competition Law/Anti-trust law. Anti-competitive activities and anti-trust measures. Cartels. Merger regulation. Writing informative emails in English. The use of passive constructions. Giving opinions on competition-law cases. Warning customers about risks. Week 23

Unit 2: Transnational Commercial Law. Conflict of laws in private international law. Alternative dispute resolution (ADR). International arbitration. Short presentations in English about positions on cross-border disputes. Planning the contents and structure of a letter. Terminology and textual cohesion. Week 24

*Weeks 25-26: Revision, final test units 1 and 2, and feedback .
**Weeks 27-29: TOLES Practice tests (Toles higher and Toles advanced).
***Week 30: make-up tests (second call; subjects 1-5)

## PROFESORADO

**Rosa Giménez Moreno**

Profesor/a Titular de Universidad. Departament de Filologia Anglesa i Alemanya. Universitat de València

**Terriann Jeffrey Bourne**

Profesor/a Asociado de Universidad. Departament de Filologia Anglesa i Alemanya. Universitat de València

**Miguel Martínez López**

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**María de los Ángeles Orts Llopis**

Catedrático/a de Universidad. Universidad de Murcia

## OBJETIVOS

Las salidas profesionales que tiene el curso son:

ILEX improves the employability of lawyers, translators and linguists. This postgraduate degree is essential for anyone who wishes to have a competitive edge in any field (law, translation, ESP, etc.) where skills in International Legal English are required, such as legal offices, international firms, NGOs, bilateral and multilateral organisations, Civil Service, the European Union, UN, etc.

a) ILEX teaches intermediate to advanced students how to use English in a legal environment, and provides highly specialised training to ESP professionals, translators and lawyers who work or intend to work in the international legal community, in international organisations or in legal offices where a good command of legal English is a major advantage. ILEX also helps prepare for the international certification TOLES (Test of Legal English Skills, International Division of the Law Society of England and Wales) a test recognised as proof of legal English skills by major law firms, corporations, and international organisations.

b) Master the four basic language skills (reading comprehension, writing, listening comprehension, and speaking) through a selection of legal topics. This will give lawyers, legal translators and ESP professionals a competitive edge in the development of their careers.

c) Provide highly specialised training in legal English, with special emphasis on the language of commercial law: company law, contract law, intellectual property law, real property law, employment law and sale of goods. Important areas such as negotiable instruments, secured transactions, debtor-creditor, competition law and transnational law are also discussed in detail.

## METODOLOGÍA

ASYNCHRONOUS LEARNING: Sessions are taught asynchronously via UVEG¿s Moodle-based virtual classroom.
You will have study aids uploaded to the virtual classroom, such as introductory notes with each unit's key objectives and content, prerecorded lectures or lecture notes online, activities (tasks) and quizzes. You will also have a forum for each subject, where you can ask questions and interact with your classmates and the instructor. You may also ask for an appointment or a videoconference tutorial each week. You may also contact your instructor via email. Once you complete your work on each unit and upload any required files, you will receive feedback on your work and progress.
ILEX ASSESSMENT: A) First call. Participation: 50%; final test (written and oral component): 50% B) Second call: final cumulative test (100%): oral interview.